

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual/In-Person Available at Holland Brook School
Board of Education Meeting Room
Regular Meeting 6:00 p.m.
January 18, 2022

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely/in-person on January 18, 2022 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting virtually are encouraged to do so by going to Meeting ID: meet.google.com/dqd-gqpm-edj or joining by phone:(US)+1 513-666-2925 PIN: 974 848 411#
The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

There are two open public comment sessions on the agenda. The first, which follows the Superintendent Report, is only for questions or statements pertaining to items on this agenda. Should you have any other question or statement, these must wait until the second and final open public session at the end of the meeting. These sessions are for the sole purpose of the community to express their comments in a public forum and the Superintendent and/or board is under no obligation to respond during the meeting.

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mr. Peach_____ Mrs. Podgorski_____ Mr. Wallace_____
Mrs. Wolf_____ Dr. Cerciello_____ Mrs. Hample_____ Vacancy_____

II. FLAG SALUTE

III. EXECUTIVE SESSION

Motion_____ 2nd_____

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to interview board member candidates for approximately 1.5 hours at which time the Board expects to return to Public Session where action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

APPLICANT NAME	INTERVIEW TIME
Garcia, Kristina	6:05 p.m.
Lagola, Phillip	6:15 p.m.
Mencer, Michele	6:25p.m.
Nader, David	6:35 p.m.

Ryan, Justina	6:45 p.m.
Santangelo, Lisa	6:55 p.m.
Zwerling, Eric	7:05 p.m.

IV. RETURN TO PUBLIC SESSION

Motion _____ 2nd _____

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mr. Peach _____ Mrs. Podgorski _____ Mr. Wallace _____
 Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____ Vacancy _____

V. NOMINATION AND APPOINTMENT OF A NEW BOARD MEMBER

Motion to open nominations for a vacant board member position.

Motion: _____ 2nd _____

Nomination: _____ By _____

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mr. Peach _____ Mrs. Podgorski _____ Mr. Wallace _____
 Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____ Vacancy _____

Board Secretary to administer the Oath of Office to the new board member on February 8, 2022.

VI. SUPERINTENDENT’S REPORT

- HBS School Highlight
- Recognition of RMS and Polytech Partnership
- Recognition of Lindsay Salaj and Transportation Department for Family Assistance Project
- COVID Updates

VII. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting. For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District’s Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the “chat” feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The

President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

VIII. CORRESPONDENCE

- Email L.T - Quarantine
- Email J.C. - Quarantine
- Email A.C. - Quarantine
- Email A.G. - Quarantine
- Email A.S. - Moving within Readington
- Email C.P. - NJDOE School Guidelines

IX. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.02
Motion _____ 2nd _____
- 1.01 Motion to approve Enrollment and Drill Reports December 2021.
(Attachment 1.01)
- 1.02 Motion to approve the updated Safe Return Plan.
(Attachment 1.02)

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mr. Peach _____ Mrs. Podgorski _____ Mr. Wallace _____
Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____ Vacancy _____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01
Motion _____ 2nd _____
- 2.01 Motion to approve the Meeting Minutes January 4, 2022.

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mr. Peach _____ Mrs. Podgorski _____ Mr. Wallace _____
Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____ Vacancy _____

C. FINANCE/FACILITIES

Committee Report

3. Motion to adopt 3.01 - 3.08
Motion _____ 2nd _____
- 3.01 Motion to approve the **Bill List** for the period from **December 16, 2021 through January 19, 2022** for a total amount of **\$2,040,010.51**.
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule January 2022** for a total amount of **\$3,908.60**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **November 2021** for a total amount of **\$2,544,937.99**.
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for November 1, 2021 through November 30, 2021**.
(Attachment 3.04-3.04a)

- 3.05 Motion to ratify and approve the **Student Activities Account for November 1, 2021 through November 30, 2021.**
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: November 30, 2021 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of November 30, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of November 30, 2021 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending November 30, 2021.
(Attachment 3.06-3.06a)

- 3.07 Motion to approve the following Resolution:

WHEREAS, the Readington Township Board of Education is in receipt of the Annual Comprehensive Financial Report FY 2020-21 (ACFR) and the Auditor's Management Report as prepared and submitted by Bedard, Kurowicki & Co., CPA and

WHEREAS, the Board of Education is required to accept the report and approve no corrective action plans recommendations from the auditing firm,

NOW, THEREFORE, BE IT RESOLVED that the Readington Township Board of Education accepts and files with the Department of Education the Annual Comprehensive Financial Report and Management Report on Administrative Compliance and Performance for the Fiscal Year Ended June 30, 2021.

- 3.08 Motion to approve the following resolution authorizing the award of a contract for Metasys Building Automation system upgrade/repairs for HVAC mechanicals at Three Bridges School, Whitehouse School, and Readington Middle School tied to proprietary device programming and software for the 2021-2022 school year.

WHEREAS, the Readington Township Board of Education has a need to award the following proprietary service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 18A:18A-5; and

WHEREAS, the anticipated term of this contract is one (1) year or less; and

WHEREAS, the District needs to purchase proprietary replacement of the supervisory controls moving from Metasys N-30 to JCI Metasys current Supervisory Network Engine technology; and

WHEREAS, the existing controls are becoming outdated and unsupported software is due to age of equipment; and

WHEREAS, the use of a different vendor and/or software would unnecessarily escalate the costs and/or potentially cause irreparable harm as the supervisory controls are obsolete and outdated; and

WHEREAS, at the board meeting on June 8, 2021, the board previously approved Automatic Temperature Control as a proprietary vendor relating to HVAC monitoring systems and control software at the three schools listed above; and

NOW, THERE, BE IT RESOLVED that the Board of Education of Readington Township authorizes Jason Bohm, Business Administrator/Board Secretary, to enter into the following proprietary service contract:

SERVICE	PROPRIETOR	AMOUNT OF CONTRACT
Replacement of proprietary software and controls	Automatic Temperature Control	\$58,215.00

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mr. Peach _____ Mrs. Podgorski _____ Mr. Wallace _____
 Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____ Vacancy _____

D. EDUCATION/TECHNOLOGY

Committee Report

4. Motion to adopt 4.01 - 4.09
 Motion _____ 2nd _____

4.01 Motion to ratify and approve home instruction for student: 202107 effective December 16, 2021 through January 15, 2022. Services to be provided by LearnWell at a rate of \$48.00 per hour for 5 hours per week.

4.02 Motion to accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District as follows:

STUDENT NAME	UNIVERSITY/COLLEGE PLACEMENT REQUEST	SCHOOL COOPERATING TEACHER	EFFECTIVE DATES
Elena Nilsen	Rutgers University Clinical Practice Placement	Holland Brook School Catherine Patrick	Spring 2022 Semester

4.03 Motion to approve Judy Lo Bianco, HPE Solutions Consultant, in the amount of \$1,500.00 for professional development training for the PE/Health staff on the District In-Service Day, March 21, 2022. This training will be funded in part by the 2021-2022 ESSA Title IV Grant.

4.04 Motion to adopt the following curriculum for the 2021-2022 school year:

CURRICULUM
Grade 2 Math Curriculum
Grade 3 Math Curriculum
Grade 3 Honors Math
Grade 4 Math Curriculum
Grade 4 Honors Math Curriculum
Grade 5 Math Curriculum
Grade 5 Honors Math Curriculum
Grade 6 Math Curriculum

Algebra 2 Curriculum

(Attachment 4.04)

4.05 Motion to adopt the following fundraiser for the 2021-2022 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	Valentine Flower Sale	Nature and Garden Club

4.06 Motion to replace the WHS Grade 1 field trip to the Bouman-Stickney Museum with the following, pending the district reinstatement of "in person" field trips.

TRIP	LOCATION	# OF BUSES	ESTIMATED TRANSPORTATION COSTS	APPROXIMATE ADMISSION COSTS	COST PER STUDENT
The Crayola Factory	Easton, PA	3	\$525.00	\$11.60	\$18.00

4.07 Motion to approve the Special Education Extended School Year Autism, LLD, Behavioral Disabilities, Extended Day Preschool and Life Skills classes to occur Monday through Thursday from 9:00 am - 1:00 pm from July 11, 2022 through August 11, 2022.

4.08 Motion to approve the Special Education Extended School Year Literacy Program to occur Monday through Thursday from 9:00 am - 11:00 am from July 11, 2022 through August 4, 2022.

4.09 Motion to approve 2 sessions of the Special Education Extended School Year Preschool Disabled Program to occur Monday through Thursday from 9:00 am - 11:00 am and 11:00 am - 1:00 am from July 11, 2022 through August 4, 2022.

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mr. Peach_____ Mrs. Podgorski_____ Mr. Wallace_____ Mrs. Wolf_____ Dr. Cerciello_____ Mrs. Hample_____ Vacancy_____

**E. PERSONNEL
Committee Report**

5. Motion to adopt 5.01 - 5.09
Motion_____ 2nd_____

5.01 Motion to approve the following staff member to teach 1. Home Instruction, 2. Virtual Tutoring for Quarantined Students, 3. Virtual Homework Help and 4. In-Person Accelerate Learning according to their contractual rate, to be paid using the ESSER II and III/ARP grants, not to exceed dollar limits of said grants:

NAME	SCHOOL
Maria Gillikin	Three Bridges School

5.02 Motion to approve the following chaperone for the 2021-2022 school year at the contracted rate, not to exceed 20 hours:

NAME	STUDENT	CLUB
Daniel Kimple	S-072	Gaming Club

5.03 Motion to accept and ratify the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Thomas Duda	Maintenance Mechanic (BOE) 70-05-D5/aoo	\$57,000 Unaligned (prorated)	01/03/2022 - 06/30/2022
Elizabeth Duque	Bus Driver (Transportation) New Position	\$30.25/hr 4.75 hrs/day 165 days Bus Driver Step 10 (prorated)	On or about 01/18/2022 - 06/30/2022

5.04 Motion to accept the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Theresa Brown-Biondo	Cafeteria Aide (WHS)	\$15.50/hr 2.5 hrs./day Step 1 (prorated)	01/19/2022 - 06/30/2022

5.05 Motion to extend Andreia Perez, Leave Replacement Teacher/Grade 2, appointment from an effective date of September 20, 2021 to on or about November 16, 2021 to September 1, 2020 to or about April 1, 2022.

5.05 Motion to accept the Superintendent's recommendation and ratify the following **Substitute Teachers/Aide/Nurses/Bus Driver** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Alexa Zubulake	Substitute Teacher
Nicole Monaco	Substitute Teacher

5.07 Motion to accept the Superintendent's recommendation and approve stipends for the following staff members participating in the Readington Township School District Parent Academy on January 25, 2022:

FACILITATOR	SESSION	STIPEND
Stephanie Singer	Digital Citizenship	\$90.00
Tiffany Barca	Digital Citizenship	\$90.00

5.08 Motion to accept the Superintendent's recommendation to approve employee #6378 for an 'other leave' in accordance to the RTEA contract Article XII, section F for the period of September 6, 2022 - December 31, 2022.

5.09 Motion to approve the following teacher to facilitate a Virtual Science Fair at Whitehouse School at the contracted rate:

TEACHER	SCHOOL	HOURS	# DAYS
Lori Yukniewicz	WHS	4 hours	2 days

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mr. Peach_____ Mrs. Podgorski_____ Mr. Wallace_____ Mrs. Wolf_____ Dr. Cerciello_____ Mrs. Hample_____ Vacancy_____

F. COMMUNICATION

Committee Report

6. Motion to adopt 6.01 - 6.02
Motion_____ 2nd_____

6.01 Motion to accept the Superintendent’s recommendation and approve the following policies for second reading:
(Attachment 6.01)

- Policy 5751 - Sexual Harassment of Students
- Policy 7460 - Energy Conservation
- Policy 7461 - District Sustainability Policy

6.02 Motion to accept the Superintendent’s recommendation and approve the revised district calendar for the 2021-2022 school year.
(Attachment 6.02)

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mr. Peach_____ Mrs. Podgorski_____ Mr. Wallace_____ Mrs. Wolf_____ Dr. Cerciello_____ Mrs. Hample_____ Vacancy_____

X. UNFINISHED BUSINESS

XI. NEW BUSINESS FROM BOARD

XII. OPEN TO THE PUBLIC

XIII. EXECUTIVE SESSION

Motion_____ 2nd_____

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss the Superintendent Evaluation (mid-year update) for approximately 20 minutes at which time the Board expects to return to Public Session where no action will be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mr. Peach_____ Mrs. Podgorski_____ Mr. Wallace_____ Mrs. Wolf_____ Dr. Cerciello_____ Mrs. Hample_____ Vacancy_____

XIV. RETURN TO PUBLIC SESSION

Motion_____ 2nd_____

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mr. Peach_____ Mrs. Podgorski_____ Mr. Wallace_____ Mrs. Wolf_____ Dr. Cerciello_____ Mrs. Hample_____ Vacancy_____

XV. ADJOURNMENT

Motion to adjourn at:

Motion_____ 2nd _____

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mr. Peach_____ Mrs. Podgorski_____ Mr. Wallace_____

Mrs. Wolf_____ Dr. Cerciello_____ Mrs. Hample_____ Vacancy_____